

Take 5 Safety Inspection

Date: Location/Task Name Prepared By

INSTRUCTIONS:

The Take 5 Safety Checklist is a quick and effective tool to assess potential hazards before starting a task. Carefully review each item and mark the corresponding checkbox to indicate that you have considered and addressed the safety aspects of the task. Use the "Notes" section to provide additional details or record any safety observations.

1. STOP AND THINK

Have you taken a moment to stop and think about the task? Yes No NA

Have you considered any potential hazards or risks associated with the task? Yes No NA

Are you mentally prepared to proceed with the task safely? Yes No NA

2. ASSESS THE ENVIRONMENT

Have you checked the work area for any hazards or obstructions? Yes No NA

Is the area well-lit, and are there no trip hazards? Yes No NA

Have you considered weather conditions that may affect the task? Yes No NA

3. PERSONAL PROTECTIVE EQUIPMENT (PPE)

Have you identified the required PPE for this task? Yes No NA

Are you wearing the necessary PPE to protect against identified hazards? Yes No NA

Is your PPE in good condition and properly fitted? Yes No NA

4. TOOLS AND EQUIPMENT

Are you using the appropriate tools and equipment for the task? Yes No NA

Have you inspected the tools and equipment for any defects? Yes No NA

Are the tools and equipment in good working condition? Yes No NA

5. SAFETY PROCEDURES

Have you reviewed the safety procedures and guidelines for this task?

Yes No NA

Do you understand the steps and precautions involved?

Yes No NA

Are you aware of the emergency procedures in case of an incident?

Yes No NA

NOTES

[Insert any additional notes or safety observations made during the Take 5 Safety Checklist]

Prepared By

:

Signature

:

Date

: