

Ladder Inspection Checklist

Facility Name / Location

Date of Inspection

Inspector's Name

INSTRUCTIONS:

This checklist is designed to help you inspect ladders in your facility. Carefully review each item and mark the corresponding checkbox to indicate compliance or note any observations and areas that require attention. Use the "Notes/Observations" section to provide additional details, necessary improvements, and any required follow-up.

LADDER IDENTIFICATION

Ladder Type: Check that the ladder type is suitable for the intended use (e.g., step ladder, extension ladder).

Yes No NA

Ladder Identification: Verify that the ladder is labeled or marked with identification information.

Yes No NA

Maximum Load: Ensure that the ladder's maximum load capacity is appropriate for the task.

Yes No NA

Observations / Notes /
Corrective actions, if any:

STRUCTURAL INTEGRITY

Frame and Rungs: Check for bends, cracks, or corrosion on the ladder's frame and rungs.

Yes No NA

Fasteners and Hardware: Verify that nuts, bolts, and other fasteners are secure and in good condition.

Yes No NA

Welds: Inspect any welded joints for signs of cracking or weakness.

Yes No NA

Observations / Notes /
Corrective actions, if any:

SURFACE CONDITION

Paint and Coating: Check that the ladder's paint or coating is intact and not peeling.

Yes No NA

Smoothness: Ensure that the ladder's surface is free from splinters or rough areas.

Yes No NA

Slip-Resistance: Verify that the ladder's steps or rungs provide adequate slip resistance.

Yes No NA

Observations / Notes /
Corrective actions, if any:

SAFETY FEATURES

- Safety Feet: Check that the ladder's feet are in good condition and provide stable footing. Yes No NA
- Spreaders and Locks: Verify that spreaders and locks are functional and engage properly. Yes No NA
- Labels and Warnings: Ensure that warning labels and safety information are visible and legible. Yes No NA

Observations / Notes /
Corrective actions, if any:

INSPECTION FREQUENCY

- Regular Inspection: Check if the ladder undergoes regular visual inspections before each use. Yes No NA
- Formal Inspection: Verify that the ladder is inspected by a qualified person periodically. Yes No NA
- Inspection Records: Ensure that inspection records are maintained and up to date. Yes No NA

Observations / Notes /
Corrective actions, if any:

PROPER USE

- Proper Set-Up: Check that the ladder is set up at the correct angle (1:4 ratio for extension ladders). Yes No NA
- Positioning: Verify that the ladder is placed on a stable and level surface. Yes No NA
- Overhead Clearance: Ensure that there is sufficient overhead clearance when using the ladder. Yes No NA

Observations / Notes /
Corrective actions, if any:

EMPLOYEE TRAINING

- Ladder Safety Training: Check that employees are trained in proper ladder use and safety. Yes No NA
- User Instructions: Verify that employees know how to properly use and handle ladders. Yes No NA
- Ladder Hazards: Ensure that employees are aware of potential ladder-related hazards. Yes No NA

Observations / Notes /
Corrective actions, if any:

ADDITIONAL NOTES / OBSERVATIONS

[Insert any additional notes or Ladder Inspection checklist observations made during the inspection]

STATEMENT OF INSPECTION

I hereby certify that I have conducted the above Ladder Inspection checklist and that the ladder has been assessed for compliance with safety standards. Any identified issues have been documented, and necessary improvements have been recommended.

Inspector's Name :

Date :

Signature :

APPROVED BY

Name :

Date :

Signature :