

# Risk Inspection Checklist

Facility Name / Location

Date of Inspection

Inspector's Name

## INSTRUCTIONS:

This checklist is designed to help you assess and manage potential risks in your facility. Carefully review each item and mark the corresponding checkbox to indicate compliance or note any observations and areas that require attention. Use the "Notes/Observations" section to provide additional details, necessary improvements, and any required follow-up.

## HAZARD IDENTIFICATION

Identify Hazards: Check that hazards are identified in various work areas.

Yes  No  NA

Documented Hazards: Verify that hazards are documented and assessed for severity.

Yes  No  NA

Hazard Communication: Ensure that employees are informed about identified hazards.

Yes  No  NA

Observations / Notes /  
Corrective actions, if any:

## RISK ASSESSMENT

Risk Evaluation: Check if hazards are assessed for potential impact and likelihood.

Yes  No  NA

Risk Ranking: Verify that risks are ranked based on severity and probability.

Yes  No  NA

Risk Mitigation: Ensure that measures are in place to mitigate high-risk hazards.

Yes  No  NA

Observations / Notes /  
Corrective actions, if any:

## EMERGENCY PREPAREDNESS

Emergency Plans: Check that emergency plans are established and communicated.

Yes  No  NA

Evacuation Routes: Verify that evacuation routes are well-marked and accessible.

Yes  No  NA

Emergency Contacts: Ensure that emergency contact information is readily available.

Yes  No  NA

Observations / Notes /  
Corrective actions, if any:

## PERSONAL PROTECTIVE EQUIPMENT (PPE)

PPE Assessment: Check if PPE requirements are identified for each hazard.  Yes  No  NA

PPE Availability: Verify that required PPE is available to employees.  Yes  No  NA

PPE Training: Ensure that employees are trained in proper PPE use.  Yes  No  NA

Observations / Notes /  
Corrective actions, if any:

## MACHINERY AND EQUIPMENT

Equipment Hazards: Check that machinery and equipment hazards are identified.  Yes  No  NA

Safeguards: Verify that safeguards (guards, interlocks) are in place and functional.  Yes  No  NA

Lockout/Tagout: Ensure that lockout/tagout procedures are established.  Yes  No  NA

Observations / Notes /  
Corrective actions, if any:

## CHEMICAL AND HAZARDOUS MATERIALS

Chemical Handling: Check that safe handling procedures are established for hazardous materials.  Yes  No  NA

Storage Practices: Verify that hazardous materials are stored in compliance with regulations.  Yes  No  NA

Chemical Labels: Ensure that chemical containers are properly labeled.  Yes  No  NA

Observations / Notes /  
Corrective actions, if any:

## ELECTRICAL SAFETY

Wiring and Connections: Check for damaged or exposed wiring and connections.  Yes  No  NA

Electrical Panels: Verify that electrical panels are accessible and properly labeled.  Yes  No  NA

Grounding: Ensure that equipment and appliances are properly grounded.  Yes  No  NA

Observations / Notes /  
Corrective actions, if any:

## TRAINING AND EDUCATION

Employee Training: Check that employees are trained to recognize and respond to risks.

Yes  No  NA

Safety Procedures: Verify that employees are familiar with safety procedures.

Yes  No  NA

Training Records: Ensure that training records are maintained and up to date.

Yes  No  NA

Observations / Notes /  
Corrective actions, if any:

## ADDITIONAL NOTES / OBSERVATIONS

[Insert any additional notes or Risk Inspection checklist observations made during the inspection]

## STATEMENT OF INSPECTION

I hereby certify that I have conducted the above Risk Inspection checklist and that the facility has been assessed for potential risks. Any identified issues have been documented, and necessary improvements have been recommended.

Inspector's Name :

Date :

Signature :

## APPROVED BY

Name :

Date :

Signature :